



Universität zu Köln

Gemeinsamer Prüfungsausschuss
der Wirtschafts- und Sozialwissenschaftlichen
Fakultät

Behaviour during presence examinations

To ensure that you and other persons remain healthy during COVID-19, the following rules apply during presence examinations in the university buildings:

- Only enter facilities of the University of Cologne (UzK) if you are not banned from the UZK. For more information, please visit the UZK's central information page: <https://portal.uni-koeln.de/en/coronavirus>
- Store a current telephone number in KLIPS
- Bring a mouth-nose cover (mask or cloth) and wear it from the moment you enter the university buildings. It is strongly recommended that the mouth and nose cover be extended to the entire campus (i.e. including the outdoor area) of the UzK. The mouth-nose cover must not be removed even during the examination.
- Walk directly to your appointment, pay attention to the access signs at the building entrances.
- Please arrive at the examination room you have been informed of at least 45 minutes before the examination begins. During waiting periods, keep a distance of at least 1.5 m from other people.
- Avoid shaking hands and other greeting rituals with physical contact. Please also observe the general rules of conduct to prevent infection (sneezing and coughing label).
- Please have your UC-Card and/or a photo ID ready for admission to the examination room.
- After admission to the examination room, sit down directly on the marked seats in the order of admission after removing your bags/jackets. Unnecessary walking in the lecture hall should be avoided.
- Write your matriculation number and initials on the cover sheet and/or solution booklet.
- It is essential that you follow the instructions given by the supervisory authority.
- The tables where the exams are written are cleaned regularly. Additional individual disinfection is not necessary.
- Leave the institution directly after your examination date.

We thank you for your understanding and ask you to observe the following additional information for examinations at Koelnmesse:



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Directions to Koelnmesse

The examinations will take place in Exhibition Hall 11. 3 (East Entrance) in Deutz-Mülheimer Straße (opposite the Dorint Kongress Hotel). Koelnmesse is very easy to reach by bicycle and public transport (Koelnmesse bus stop, KVB lines 3 and 4, directly opposite the entrance, or within walking distance in a few minutes: stop Bahnhof Köln Messe/Deutz, KVB lines 1, 9). There are also limited free parking spaces available. Here you will find [a map](#) and an [overview of the east entrance](#).

Cloakroom

There are several cloakrooms open in the entrance area where you can leave your jackets and larger bags free of charge. For fire protection reasons, no jackets may be taken into the examination room. In order to ensure that the examination runs as smoothly as possible, please arrive at Koelnmesse at least 60 minutes before the examination begins.

Thank you very much.