

CARLO SCHMID PROGRAMME
FOR INTERNSHIPS IN INTERNATIONAL ORGANISATIONS AND EU INSTITUTIONS
PLACEMENT OFFER 2021/2022

Reference No.: ITU3, Genf - ICTs for Social, Economic and Environmentally Sustainable Development

Name of host organisation	ITU (International Telecommunication Union)
Internship Coordinator	Véronique Benoit-Gex
Homepage	

Placement Offer

Dates/duration	01.09.2021 - 28.02.2022, 6 months
Supervisor	Vaggelis Igglesis / Catalin Marinescu
Detailed description of the internship project(s); tasks assigned	<p>Support the Strategy and Planning division of the ITU, the UN specialized agency for ICTs, through the strategic planning process. The internship will focus in shaping the organization's strategy in the new digital era, on how to leverage ICTs for social, economic and environmentally sustainable development. The internship will focus on the following areas:</p> <ul style="list-style-type: none"> - Strategic planning: <ul style="list-style-type: none"> o Support the process of the development of the draft ITU Strategic Plan for 2024-27, to be approved by ITU Member States at the PP-22 Conference. o Support the analysis of the telecommunications and ICT environment, including the impact in the post-CoVid world and the major technological and industry trends. o Participate in the development of the key concepts and the strategic framework (mission, vision, strategic goals and targets, outcomes for the organization and the ITU Sectors), including the development of the results-based management framework, Theories of Change, strategic analysis and foresight, and strategic risk management. o Help introduce change management approaches o Support alignment with the financial planning process o Support in running the strategic planning workshops, internally with ITU stakeholders o Support the meetings with the ITU membership (Member States and Sector Members) throughout the development of the framework, and support membership engagement mechanisms (through questionnaires, surveys, public consultations, etc.) - Reviewing the Strategic Targets for the Connect 2030 Agenda: <ul style="list-style-type: none"> o Assist in reporting on progress towards the Connect 2030 targets and support the work on the development of the new set of targets.
Training components and learning elements	<ul style="list-style-type: none"> - Strategic analysis, strategic planning, risk management, RBM (results-based management) - Business Intelligence tools
Participation in missions or training courses	<ul style="list-style-type: none"> - All meetings to be held in Geneva (or virtually, depending on the situation of the pandemic) - Attending meetings of the Council Working Group - Attending internal workshops on strategic planning
Additional comments	

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Required Qualifications

Academic background	BA student <input type="checkbox"/> BA graduate or equivalent: <input type="checkbox"/> MA student <input type="checkbox"/> MA graduate or equivalent: <input checked="" type="checkbox"/> Interns MUST be enrolled for the duration of the internship! <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Subjects	- Business Administration, Business Strategy, Economics, Statistics, International Relations and Sustainable Development
Language Skills	Ability to fluently communicate in English (both written and orally)
Computer literacy	- Power user level of knowledge of MS Office tools (Word, Excel, PowerPoint) - Knowledge of Business Intelligence tools is a major plus (e.g. Tableau, Power BI)
Internship-related experiences	
Additional skills/requirements	- Team player - Purpose oriented - Great analytic skills - Innovative thinker and doer - Passion for the digital technologies and their catalytic role towards achieving the Sustainable Development Goals